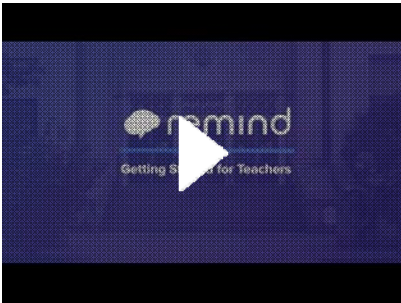


September 14, 2021

Monday, August 30, 2021 7:31 AM

Present: Canny, Carella, Ellis, Hoadley, Lonardo, McLaen, Pacitto, Purtell, Quinn

Agenda	Discussion / Action Item
Curriculum Night 9/30	- Team leaders may get specific direction on curricular information to present - o Report cards will need to be presented - Elementary principals meeting may also have specific direction - Students will not attend - McLaen to contact St. Jude's and work with KH re: busing - Letter to go out asap - Canny & McLaen - Members to communicate to liaisons tomorrow - Offer time for families to connect with special area teachers - UPK & Kindergarten not presenting this night since that curriculum was presented during orientation day - Stagger grade level presentation times: - o 6:00 - 6:15 Gr 1 - o 6:15 - 6:30 Gr 2 - o 6:30 - 6:45 Gr 3 - o 6:45 - 7:00 Gr 4 - o 7:00 - 7:15 Gr 5 - o All non-classroom teachers available 6:00 - 7:15 in café - ELL Table, Reading Center Table, OT/PT/Speech Table, Art Table, PE Table, etc
Review plan and agree to share out and vote.	Use faculty meeting on September 23 for faculty to hear plan; Support staff to meet that morning with McLaen. Vote to happen after D.O. reviews
Communication to families Remind: As we begin the 2021-2022 school year, we are excited to share that Spencerport is rolling out Remind district-wide! If you're not familiar with Remind, it's a classroom communication tool that makes it easy to connect with students and parents. Remind is free to use, and you can safely send messages on any device! As part of this rollout, official accounts have been created for all teachers, parents, and students. By Monday morning, you should receive an email inviting you into the platform to claim your classes. Here is a video introduction to the platform. Please note that you do not need to set up an account. After claiming their classes, educators will access their district accounts via the Remind icon on the Spencerport Intranet Page. Classes are pre-populated with students, and parent emails have been added. If you have an existing free account, please discontinue use of this account immediately. 	Remind, SeeSaw and Schoology are all Ed2.0 Approved

Throughout the fall, the district will provide Remind training. You will be able to sign up for these virtual sessions through the Fall Professional Learning Catalog. We have also created a Schoology Course to help you get started. You can join this course by using the following access code: V6VZ-G4RS-346WH.	
Opening week-highlights and opportunities to improve	Tabled to next meeting.
Proposal.....Weekly grade level newsletter (important announcements, reminders and instructional preview for the upcoming week).	•Communication from grade levels to parent/guardians varies in mode, content and frequency. •Mike will facilitate a Team leader discussion on the use of a template, consistent communication - Mike to ask TLs to bring to next meeting to start discussion •Develop a template for all grade level teams to use •Clear and concise, we have the resources to direct families to if they want more info •K - monthly, calendar with important dates, curriculum, weekly letter, wish list, specific reminders •1 - monthly, what's happening this month, sight words, peek at what we're learning •2 - monthly hard copy of important dates, info, upcoming curriculum •3 - weekly •4 - •5 -
Cheat sheet for emergency drills	Dawn showed what another school has - ID sized, possible to hang on lanyard